

TransPeshawar (The Urban Mobility Company)

Pre-Bid Meeting and Minutes

Agenda/ Projects	Procurement of Service Provider for Operation and Maintenance of Pink Buses in Abbottabad.
Date:	28-01-2019 at 11:00 AM
Venue	Committee Room, TransPeshawar (The Urban Mobility Company)

The following participants attended the meeting:

1. Mr. Ashfaq Rauf, Manager BRT Control Center, TransPeshawar.
2. Mr. Muhammad Usman Shafi, Asst. Manager BRT Control Center, TransPeshawar.
3. Mr. Waqas, Bizitech.

List of attendees from companies is enclosed as **Annex-B**

DECISIONS / DISCUSSIONS

The bidder(s) were briefed regarding the Procurement of Service Provider for Operation and Maintenance of Pink Buses in Abbottabad and discussed the bidding documents issued to bidders. The participant of the meeting raised couple of questions which were addressed during the meeting and are incorporated in the minutes attached at **Annex-A.**

Pre-bid minutes will be uploaded on the TransPeshawar website (<http://transpeshawar.pk/>) to facilitate prospective bidders.

Annex – A

Sr.No.	Bidders Question /Concerns	TransPeshawar Response
1.	Is there any possibility to get parking area for Pink Buses in Abbottabad?	TransPeshawar is in contact with Deputy Commissioner Abbottabad regarding allocation of parking in Abbottabad for Pink Buses. Please refer to clause 21.5 of the Agreement. (No Change Required)
2.	Bidder suggest to increase the current time (7 working days) to submit Performance Guarantee after issuing Letter of Award.	Date for submission of Performance guarantee is increased from 7 working days to 14 working days. (Relevant Changes has been made in the RFP)



Addendum No1 to Request for Proposal (RFP)

Procurement of:

**Service Provider for Operation and
Maintenance of Pink Buses in
Abbottabad**

Date: 29.01.2019

Addendum No.1 to Request for Proposals Procurement of Service Provider for Operation and Maintenance of Pink Buses in Abbottabad

In order to address bidder concern in the pre-bid meeting, a change was required in the subject document, the following addendum is hereby issued; which shall form a part and parcel of the original document titled "**Request for Proposals Procurement of Service Provider for Operation and Maintenance of Pink Buses in Abbottabad**", issued on January 19, 2019. The contents of this addendum shall supersede/replace pages of the original Bidding document, and shall be read as part of the document.

The aforementioned modified pages are hereby attached with this addendum with changes as highlighted text.

- (b) Proposed amendments to the instructions or procedure would be of such magnitude and substance that a new Bidding Process would be desirable.

3.6.3 The Bidding Process may be proclaimed unsuccessful at any time after the Submission Deadline, at no cost to TransPeshawar Company, if:

- (a) No Proposals have been submitted;
- (b) The Proposals which have been submitted, in the opinion of TransPeshawar Company, do not meet the criteria, goals and requirements of the Bidding Process; or
- (c) The Winning Service provider refuses to sign the Service Agreement in the form offered by TransPeshawar Company.

3.6.4 In the event of such rejection of a Proposal, or cancellation or proclamation of the Bidding Process as unsuccessful, no Service provider shall be entitled to any claim whatsoever against TransPeshawar Company or the Government of Pakistan/Khyber Pakhtunkhwa for any costs, expenses or damages resulting directly or indirectly from such cancellation of the Bidding Process or rejection of Proposal.

3.8 Opening and Evaluation of Proposals

3.7.1 The opening of the Technical Proposals shall occur fifteen minutes after the Proposal Submission Deadline at the address indicated in paragraph 4.3.1. The Service providers may be represented, by not more than two (2) persons, at the opening of the Technical Proposals. Proposals for which a notice of withdrawal request has been submitted shall not be opened.

3.7.2 TransPeshawar Company shall evaluate the Technical Proposals in accordance with the provisions of SECTION 5. TransPeshawar Company shall then inform all Service providers of the results in writing.

3.7.3 The opening of the Financial Proposals shall be during a public session at a time notified later on. The Service providers who have been qualified for the evaluation of their Financial Proposal may be represented, by not more than two (2) persons, at the opening of the Financial Proposals. After the conclusion of the public opening, TransPeshawar Company shall evaluate the Financial Proposals.

3.7.4 TransPeshawar Company shall evaluate the Financial Proposals in accordance with the provisions of SECTION 5. TransPeshawar Company shall then inform all Service providers who have been qualified for the evaluation of their Financial Proposal of the results in writing.

3.8 Signing of the Service Agreement

3.8.1 The Winning Service provider shall receive an invitation in form of Letter of Award from TransPeshawar Company with the aim to sign a Service Agreement for Required Services as defined in the Service Agreement. The Winner Service provider shall, within **07 14** working days of receipt of Letter of Award, furnish Performance Security in favour of TransPeshawar on prescribed format. The successful service provider shall immediately sign the agreement with



Bidders Attendance Sheet- Pre-Bid Meeting

Project Name: Procurement of Services Provider for Operation and Maintenance of Pink Buses in Abbottabad

Place: Committee Room, TransPeshwar Office, Ali Tower, Second floor, University road, Peshawar

Date: 28-January-19

Time: 11:00 AM

Sr. #	Bidder (Company/ Firm)	Representitive's Name	Signature	Email Address	Contact No.
1	BIZITECH	Syed waqas Abdullah		bizitech1@gmail.com	0353-3243331
2					
3					
4					
5					