



**TRANS PESHAWAR**  
The Urban Mobility Company

## **Request for Quotation (RFQ)**

**For Supply of COVID 19 Disinfecting items for Peshawar BRT Operations.**

<b>Project Title</b>	Sustainable Bus Rapid Transit Corridor Project Peshawar
<b>Source of Funding</b>	Asian Development Bank
<b>Procurement Title</b>	Supply of COVID 19 Disinfecting items for Peshawar BRT Operations.
<b>Tender Ref. No.</b>	TPC/OPS/RFQ/G/2020/005
<b>Date of this Request</b>	July 18, 2020
<b>Deadline for Submission of Quotations</b>	11:15 AM (PST), July 24 , 2020 (Friday)
<b>Opening of Quotation</b>	11:30 AM (PST), July 24 , 2020 (Friday)

**SHOPPING FOR GOODS**  
**REQUEST FOR QUOTATION (RFQG)**

To:

Sir/Madam:

1. The TransPeshawar (The Urban Mobility Company) (Purchaser) hereby requests sole proprietors/AoP/firms/companies/general order distributors/suppliers, manufacturer or distributors registered with income tax and reflected on Active Tax payer list of FBR to submit price quotation for the **Supply of COVID 19 Disinfecting items for Peshawar BRT Operations.**

If you, however, have been associated with the firm that prepared the design, and specifications of the contract that is subject of this procurement, you shall be disqualified.

To assist you in the preparation of your price quotation we enclose the necessary technical specifications and required quantities.

2. You may quote for any or more items under this request. Each item shall be evaluated and contract awarded separately to the bidder(s) offering the lowest evaluated price for each item.

3. You shall submit one original of the Price Quotation with the Form of Quotation, and clearly marked "Original". In addition, you shall also submit one copy marked as "COPY". In case of any discrepancy between the Original and Copy, the original shall prevail. Your quotation in the attached format should be signed, sealed in an envelope and addressed and delivered to the following address:

Purchaser's Address : **Chief Executive Officer TransPeshawar  
First Floor KPUMA Building Main BRT Depot,  
Opposite NHA Complex Chamkani, Peshawar.**

4. Your quotation in duplicate and written in English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English language) for each quoted item and certificate of registration with FBR. The bidders are also required to submit samples of each quoted item along with the quotation.

5. The deadline for receipt of your quotation by the Purchaser at the address indicated in Paragraph 3 is: **11:15 AM (PST), July 24, 2020 (Friday).**

6. You shall submit only one set of quotation for the above items. Your quotation must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your Form of Quotation, your quotation will not be considered further.

7. Your quotation should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

- i. PRICES: The prices shall be quoted in Pak Rupees inclusive of taxes for supply and delivery to TransPeshawar Office at Chamkani.
- ii. EVALUATION OF QUOTATIONS: Offers determined to be substantially responsive to the technical specifications shall be evaluated by comparison of their prices. An offer is not substantially responsive if it contains material omissions, deviations or reservations to the terms, conditions, and specifications in this Request for Quotation, and it will not be

considered further. In evaluating the quotations, the Purchaser will adjust for any arithmetical errors as follows:

- (a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
  - (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and
  - (c) if a Supplier refuses to accept the correction, his quotation will be rejected.
- iii. AWARD OF PURCHASE ORDER. The award will be made to the substantially responsive bidder offering the lowest evaluated price. The successful bidder will sign a Contract as per attached form of contract and terms and conditions of supply.
- iv. VALIDITY OF THE OFFER: Your quotation should be valid for a period of thirty (30) days from the deadline for receipt of quotation indicated in Paragraph 5 of this Request for Quotation.
- v. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the list of suppliers for the project for two years.
8. Further information can be obtained from:

Chief Executive Officer TransPeshawar  
First Floor KPUMA Building Main BRT Depot,  
Opposite NHA Complex Chamkani, Peshawar.

E-mail: [fayyaz.khan@transpeshawar.pk](mailto:fayyaz.khan@transpeshawar.pk), [Ashfaq.rauf@transpeshawar.pk](mailto:Ashfaq.rauf@transpeshawar.pk),  
[khalil.ahmed@transpeshawar.pk](mailto:khalil.ahmed@transpeshawar.pk)

9. The bidder whose quotation has been accepted will be notified of the award of contract through the Purchase Order issued by the Purchaser within period of bid validity.

10. The Purchaser intends to apply funds from the Asian Development Bank (ADB) for eligible payments under the Purchase Order resulting from this RFQ.

11. Under ADB's Anticorruption Policy bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. ADB will reject a proposal for award, and will impose sanctions on parties involved, if it determines that the bidder recommended for award or any other party, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract. At the time of submission of your quotation, you should not be in ADB's sanctions list.

12. You may confirm by fax/e-mail the receipt of this request and whether or not you will submit the price quotation(s).

Sincerely,

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(Purchaser)

## FORM OF QUOTATION

To:

**Fayyaz Ahmed Khan,  
Chief Executive Officer TransPeshawar  
(The Urban Mobility Company),  
First Floor, KPUMA Building, Main BRT Depot,  
Opposite NHA Complex, Chamkani, Peshawar.**

We offer to execute the **Supply of COVID 19 Disinfecting items for Peshawar BRT Operations**, Ref. No. TPC/OPS/RFQ/G/2020/005 in accordance with the Terms and Conditions of Supply accompanying this Quotation for the Contract Price of \_\_\_\_\_(amount in words and numbers) (\_\_\_\_\_) PKR. We propose to complete the delivery of Goods described in the Contract within the following Delivery Time from issuance of Purchase Order.

### Prices and Schedules for Supply

S#	Item Name	Specifications	Quantity	Unit	Unit Price	Total Price	Delivery
1.	Thermal Scanner/Gun	Model QY-EWQ-01 OR Equivalent, Infrared, having high fever alarm, one button operation and measure instantly in one second	80	Pcs			With in seven (07) days after issuance of Purchase Order
2.	Spray Machine	Manual spray pump, 39.5*21*47.5cm, 20 liter capacity	10	Pcs			
3.	Spray Bottle	Manual Spray empty Bottle, 500ml water capacity, local made	400	Bottle			
4.	Hand Sanitizer	Instant Hand Sanitizer, imported, 500ml, 99.9% kills virus, germs, Bacteria	400	Bottle			
5.	Poster/Banner	Vinyle Stricker high quality, 1* 2 feet, multiple color	100	Pcs			
6.	Clorine Tablet	20gram, one tablet for 20liter	100	KG			
<b>Bid Price</b>							

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Offer and Warranty conditions imposed by the Request for Quotation document and the Terms and Conditions of Supply, and delivery respectively.

We have not been associated with the firm that prepared the design and specifications of the contract that is subject of this request for quotation.

We are not in the ADB sanctions list.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory \_\_\_\_\_

Name of Supplier: \_\_\_\_\_

Address : \_\_\_\_\_

Phone Number : \_\_\_\_\_

Fax Number, if any \_\_\_\_\_

Email address (optional) \_\_\_\_\_

**FORM OF CONTRACT**

THIS AGREEMENT number TPC/OPS/RFQ/G/2020/005 made on \_\_\_\_\_, \_\_\_\_ 2020, between Chief Executive Officer TransPeshawar (The Urban Mobility Company) (hereinafter called “the Purchaser”) on the one part and \_\_\_\_\_ (hereinafter called “the Supplier”) on the other part.

WHEREAS the Purchaser has requested for quotation for **Supply of COVID 19 Disinfecting items for Peshawar BRT Operations** to be supplied by Supplier, viz. Contract **Supply of COVID 19 Disinfecting items for Peshawar BRT Operations**, (hereinafter called “Contract”) and has accepted the Quotation by the Supplier for the supply of goods under Contract at the sum of \_\_\_\_\_ (\_\_\_\_\_) hereinafter called “the Contract Price”.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) Request for Quotation, Form of Quotation; Terms and Conditions of Supply, Technical Specifications;
  - b) Addendum (if applicable);
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of Pakistan on the date indicated above.

**Signature and seal of the Purchaser:**  
For and on behalf of

**Signature and seal of the Supplier:**  
For and on behalf of

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Name of Authorized Representative

## TERMS AND CONDITIONS OF SUPPLY

**Project Name:** Peshawar Sustainable Bus Rapid Transit Corridor Project  
**Purchaser:** TransPeshawar (The Urban Mobility Company)  
**Procurement Title:** Supply of COVID 19 Disinfecting items for Peshawar BRT Operations  
**Supplier:**

1. Schedules for Supply

S#	Discription	Quantity	Delivery Place and Duration
1.	Supply of COVID 19 Disinfecting items for Peshawar BRT Operations.	As mentioned in the RFQ aginst respective items	With in seven (07) days after issuance of Purchase Order at TransPeshawar Office Chamkani

2. Fixed Price: The prices indicated in the Form of Quotation are firm and fixed and not subject to any adjustment during performance of the contract.
3. Inspection and Delivery: The Supplier shall complete the delivery as per above stated schedule.
4. Insurance: The Goods supplied under the Contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be in an amount equal to 110 percent of the value of the Goods on "All risks" basis.
5. Applicable Law: The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.
6. Resolution of Disputes: The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the Arbitration Act, 1940 of Pakistan.
7. Delivery and Documents: Upon delivery, the Supplier shall provide the following documents to the Purchaser:
- (i) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
  - (ii) Manufacturer's or Supplier's warranty certificate;
  - (iii) Certificate of origin (if applicable).
8. Payment: Before payment, the supplier shall inspect the delivered goods for meeting the quality and quantity against the prescribed specification and quantity. Any payment shall be processed after satisfactory assessment/inspection and acceptance by the Purchaser. Payment shall be made in following manner:
- a) 100% payment will be made after successful delivery and acceptance of all goods by the Purchaser at given sites in accordance with the contract.
9. Warranty: The goods offered shall be covered by manufacturer's warranty for 12 months from the date of delivery to the Purchaser.



10. Defects: All defects will be corrected by the Supplier without any cost to the Purchaser within 7 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the supplier within the warranty period are:

Facility \_\_\_\_\_

Address \_\_\_\_\_

11. Force Majeure: The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

12. Required Technical Specifications:

The Technical Specifications are as given above in the Form of Quotation. Supplier confirms compliance with the mentioned specifications.

13. Failure to Perform: The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of a 14-day notice given by the Purchaser, without incurring any liability to the Supplier.

NAME OF SUPPLIER: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_