

## TransPeshawar (The Urban Mobility Company)

### Record of Meeting

<b>Procurement Title</b>	Operation and Maintenance of Elevators, Escalators and Provision of Allied Services in Peshawar BRT System		
<b>Date:</b>	29-09-2020 at 11:00 AM		
<b>Venue</b>	Committee Room, TransPeshawar (The Urban Mobility Company)	<b>Chair</b>	Mr. Khalil Ahmed Procurement Specialist TransPeshawar

The following staff attended the meeting from the TransPeshawar side:

1. Mr. Intizar, Assistant Manager Mechanical, TransPeshawar;
2. Mr. Muhammad Usman Shafi Assistant Manager BRT Control Center, TransPeshawar;
3. Mr. Bilal Yousif, Assistant Manager Electrical, TransPeshawar.

Bidders attendance is attached as **Annex-B**.

#### DECISIONS / DISCUSSIONS

Meeting was formally started with welcome note from the chair and introduction of participants. Scope of the services and evaluation criteria was discussed in detail. At the end of the briefing quarries of the bidders were responded and attached as **Annex-A**.

Sr. No	Queries/Comments	TransPeshawar Response
1.	<p><b>Net worth of Equipment:</b> The bidder requested to provide the net worth of equipment for insurance cost calculation.</p>	<p><b>Response/Decision:</b> It is informed that the total net work of the escalator &amp; elevators installed is approximately PKR:120,000,000/-.</p>
2.	<p><b>Insurance:</b> It was highlighted that in case of equipment loss, who will be liable to receive the claim amount from Insurance company; as TransPeshawar is mandatory to be co-partner in insurance claim?</p>	<p>It is responded that primarily, the service provider/successful bidder shall be liable to claim amount. In case Contractor is unable to receive the claim due any reason, TPC shall be liable to claim the amount.</p>
3	<p><b>Security of the equipment</b> The bidder asked about the Security of the equipment in Non-operational hours.</p>	<p>It is told that the security of the equipment which is under this service contract shall be the responsibility of service provider. TransPeshawar has general security and Camera installed at stations but security of internal part is responsibility of Service Provider.</p>
4	<p><b>Spare Parts</b> The bidder asked if any spare which is not available in local market and has to be imported, how much down time for the equipment shall be granted by TPC?</p>	<p>It is responded that service provider is responsible to stock and maintain all the spare required for the restoration of equipment with in assigned time.</p>

5	<p><b>Overload Safety in Elevator/Escalator</b></p> <p>The bidder inquired about the provision of the overload safety provision in the equipment.</p>	<p>It is apprised that the equipment has the provision for overload safety and can further confirm from specification which is attached with the tender documents.</p>
6	<p><b>Operators required.</b></p> <p>The bidder asked if operator shall be required for each elevator and escalator?</p>	<p>It is informed that the full-time operator shall be required only for elevators. However, the operator shall be responsible and should be qualified for starting, restarting or stopping the Escalator whenever required.</p>
7	<p><b>Pact of Integrity</b></p> <p>The bidder inquired if the Pact of Integrity shall be required from each member of JV/consortium?</p>	<p>It is informed that the integrity pact shall be signed and submitted by each member/partner of JV/consortium individually.</p>
8	<p><b>Maintenance Experience</b></p> <p>The bidder asked if the after sales/post-installation/DLP servicing of the equipment will be considered as Operation &amp; Maintenance experience?</p>	<p>It is told that if the documented evidence clearly stating about the Defect Liability Period or after sale servicing, it can be considered as O&amp;M experience.</p>
9	<p><b>Experience overlapping</b></p> <p>The bidder asked if maintaining 10 numbers of equipment for one year means 10 years of experience?</p>	<p>It is informed that number of experiences shall be counted from the maintenance contract start and end dates; regardless of the quantity of equipment maintained.</p>
10	<p><b>Taxes</b></p> <p>Bidder asked about the applicable taxes to be included in the bid price.</p>	<p>It is replied that the bid price shall be quoted net of sales tax on goods and services while tax amount shall be added to the net amount at the time of signing of the contract.</p>

11	<b>Servicing of Elevator and Escalator</b> Bidder asked that who will be responsible for first servicing of elevator and escalator if their maintenance is due?	It is replied that service provider after takeover shall immediately start maintenance and servicing of elevator whose servicing is due.
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**Attendance Sheet for Pre-Bid Meeting (Bidders)**

**Loan No:** Loan 3543-PAK

**Project Name:** Peshawar Sustainable Bus Rapid Transit Corridor Project

**Ref. No:** TPC/Operations/Maintenance-04/2020/RB

**Procurement Title:** Operation and Maintenance of Elevators, Escalators and Provision of Allied Services in Peshawar BRT System

**Place:** Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

**Date & Time:** September 29, 2020 (11:00 AM PST)

No.	Bidder's Name (Firm/Company)	Representative's Name	Designation	Contact No.	Email	Signature
1.	CSE-Consortium	Tanzeel-khattak	G.M	0333-8806792	tanzeel.khattak @.comglobal.org	
2.	MESI ENT.	NASIRUDDIN	G.M	0333 9142618	MUFTI NASIRUDDIN @ YAHOO.COM	
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