

TransPeshawar (The Urban Mobility Company)

Minutes of Pre-bid Meeting

Procurement Title	Production of Awareness Videos for BRT System TransPeshawar		
Date & Time	November 17, 2020, 3:00 PM PST		
Venue	Conference Room, TransPeshawar (The Urban Mobility Company)	Chair	Alamgir Bangash Business Development Specialist TransPeshawar

The following staff attended the meeting are:

1. Qaiser Zaman Store keeper, TransPeshawar

Attendance of members from TransPeshawar and representatives of companies is enclosed as Annex-B.

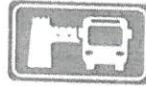
DECISIONS / DISCUSSIONS

Business Development Specialist formally welcomed the participant. Brief description was given to the Bidders about the procurement and contents of RFQ. After briefing session, bidder was asked for queries that's need clarification by the TransPeshawar. The queries of bidders and Trans Peshawar's response in attached as Annex-A.

The meeting ended with a vote of thanks from the chair.

Annex-A

Sr. No	Queries/Comments	TransPeshawar Response
1	Process for videos' Production: It was asked that what would be the process for production of videos.	Response/Decision: <ul style="list-style-type: none">• It was responded that the process/procedure is already provided in the RFQ. The service provider has to develop concept according to the brief from user department and record relevant interviews for videos preparation in Urdu, English & Pashto languages only.
2	Engagement of Celebrities/Actors: It was inquired that would the testimonial/interview include celebrities/actors?	Response/Decision: <ul style="list-style-type: none">• The participating firms have to engage the celebrities/actors as per requirement.
3	Listing of Topics: It was asked that whether there is any listing of topics for videos production?	Response/Decision: <ul style="list-style-type: none">• It is responded that list of topics will be shared with the successful bidder later on.



TransPeshawar (The Urban Mobility Company)
A company set up under section 42 of the companies ordinance, 1984

Attendance Sheet for Pre-Bid Meeting (Members)

Loan No: Loan 3543-PAK

Project Name: Peshawar Sustainable Bus Rapid Transit Corridor Project

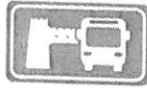
Ref. No: TPC/Communications/S/2020/0033

Procurement Title: Production of Awareness Videos for BRT System TransPeshawar

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: November 17, 2020 (03:00 PM PST)

No.	Name of Member	Designation	Contact No.	Email	Signature
1.	AL Aman	BOS	0332/5900430	alanzaman@peshawar.gov.pk	[Signature]
2.	Gaisri Zaman	Procurement Officer	03109638624	gaisrizaman@gmail.com	[Signature]
3.					
4.					
5.					



Attendance Sheet for Pre-Bid Meeting (Bidders)

Loan No: Loan 3543-PAK

Project Name: Peshawar Sustainable Bus Rapid Transit Corridor Project

Ref. No: TPC/Communications/S/2020/0033

Procurement Title: Production of Awareness Videos for BRT System TransPeshawar

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: November 17, 2020 (03:00 PM PST)

No.	Bidder's Name (Firm/Company)	Representative's Name	Designation	Contact No.	Email	Signature
1.	Creative Tuition	Sardar Imad Adnan Hanif	HO Marketing M. Marketing	0321-5687226 0345-5186119	imad@creative-tuition.com aj.alnonhanief@quid.com	} Adnan
2.	M. Com M. Zunair	M. Zunair	Media, Manag.	0333-9186190	Zunairkhan99 @gmail.com	
3.	Enterprise Ibrahim and Brothers	Imad Zoh	Assistant Director	0312-9050979	gmail.com Zzeubikhan11@gmail.com	Imad
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