

TransPeshawar (The Urban Mobility Company)

Minutes of Pre-bid Meeting

Procurement Title	RFP for Advertising Services Management in Peshawar BRT Corridor		
Date & Time	April 29, 2021, 11:30 AM PST		
Venue	Conference Room, TransPeshawar (The Urban Mobility Company)	Chair	Imran Khan, GM Operation and Market Development, TransPeshawar

The following staff participated from TransPeshawar:

1. Khalil Ahmed Procurement Specialist TransPeshawar
2. Alamgir Bangash Business Development Specialist, TransPeshawar;

Attendance of participants is enclosed as **Annex-B**.

DECISIONS / DISCUSSIONS

GM Operations & Market Development formally welcomed the participants. Brief description was given to the bidders about the procurement and contents of RFP especially about scope, qualification requirements and submission of responsive bids. After briefing session, bidders were asked for queries that's need clarification. The queries of the bidders and responses are attached as **Annex-A**. The meeting ended with a vote of thanks from the chair.

Sr. No	Queries/Comments	TransPeshawar Response
1	<p>Introduction, Changes in Tender Document:</p> <p>The participant asked about the major changes/addition in the tender document.</p>	<p>Response/Decision:</p> <p>The changes identified were in relation to establishing a centralized system to update and manage the content management system from TransPeshawar office. The centralized system shall include installation of Fiber cable across the stretch of SMD's, Switch, Server, storage, computer and allied human resources required to operate and manage the system.</p> <p><u>No changes in the RFP are required.</u></p>
2	<p>Grace period for installation and payment:</p> <p>The participants requested for provision of grace period in the starting months as the system would require maturity and initially shall not generate handsome revenue numbers.</p>	<p>Response/Decision:</p> <p>The potential service provider will get more than one and half month from letter of award till signing of contract. This duration may be utilized for arrangements of procurement/installation. Furthermore, the bidder has liberty to not quote for first quarter to get time for installation of advertisement product.</p> <p><u>No Changes are required in the RFP.</u></p>
3	<p>Suggested dimensions for Advertisement Items:</p> <p>The participant suggested dimension may be changed for light streamer to 6x4 and Pedestrian bridge banners to 50x8.</p>	<p>Response/Decision:</p> <p>It is responded that the current dimensions are set considering the safety, aesthetic and operational matter etc. the dimensions for light pole streamers i.e., 6x3 will remain unchanged whereas dimension for pedestrian bridge panel is changed to 50x4 feet. Furthermore, the length of pedestrian bridge has variation of +/- 10%.</p> <p><u>Changes are required in the RFP.</u></p>
4	<p>Evaluation Criteria:</p> <p>One of the participants suggested including relevant experience and trackable financial soundness in evaluation criteria.</p>	<p>Response/Decision:</p> <p>Changes in evaluation criteria were made to make the project competitive and attract a considerable number of bidders in the bidding process. Furthermore, financial safeguards have been incorporated in the contract to attract serious and suitable bidders.</p> <p><u>No Changes are required in the RFP.</u></p>

	<p>Separate bid for each item: It is inquired that whether separate bids be submitted for each advertising item?</p>	<p>Response/Decision: It is responded that bids will be accepted collectively for all the advertising items. Separate bids will not be allowed.</p> <p><u>No Changes are required in the RFP.</u></p>
	<p>Extension in Submission of bids: One of the participants requested for extension of bid submission date.</p>	<p>Response/Decision: It is responded that no extension in submission of bid is allowed.</p> <p><u>No Changes in the RFP is required.</u></p>
	<p>Taxes: The participants asked about the responsibility of paying taxes?</p>	<p>Response/Decision: It is responded that all taxes/charges/fees shall be beard by the successful Service Provider which include income tax, provincial taxes, town municipality, PDA etc.</p> <p><u>No Changes in the RFP is required.</u></p>
	<p>Who will be responsible for security of SMD's: The participants inquired about security for SMD's?</p>	<p>Response/Decision: It is clarified that successful Service Provider will be responsible for Security of all advertisement items.</p> <p><u>No Changes in the RFP is required.</u></p>



TransPeshawar (The Urban Mobility Company)
A company set up under section 42 of the companies ordinance, 1984

Attendance Sheet for Pre-Bid Meeting (Members/Participant)

Loan No: Loan 3543-PAK



Project Name: Peshawar Sustainable Bus Rapid Transit Corridor Project

Ref. No: TPC/BD/RFP/ASM/2021/003

Procurement Title: RFP for Advertising Services Management in Peshawar BRT Corridor

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: April 29, 2021 (11:30 AM PST)

No.	Name of Member/Participant	Designation	Contact No.	Email	Signature
1.	IMRAH	GM	03038735770	Cherbagh	
2.	Khalid Ahmed	Procurement			
3.	ANWAR	BOS	0338-5908950	alamin.khan@tpc.gov.pk	
4.					
5.					
6.					
7.					



Attendance Sheet for Pre-Bid Meeting (Bidders)

Loan No: Loan 3543-PAK

Project Name: Peshawar Sustainable Bus Rapid Transit Corridor Project

Ref. No: TPC/BD/RFP/ASM/2021/003

Procurement Title: RFP for Advertising Services Management in Peshawar BRT Corridor

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: April 29, 2021 (11:30 AM PST)

No.	Bidder's Name (individual/ Firm/Company)	Representative's Name	Designation	Contact No.	Email	Signature
1.	Khyber Imper	Hammad Khalid	MD	0321-966990	Khyber Imper2@ gmail.com	
2.	Mikab AD	IMRAN IK	MD	0333-3993939	Mikab 33948@gmail.com	
3.	BTL	Fazal Badshah	MD	0311 9916637		
4.	ELITE Advertiser	Fawad Afridi	C.E.O	0333-9353401	Fawad af ridi@ gmail.com.	
5.	Brixin Duro AD	MONI KHAN	MD	03127194779	monikhan77@gmail.com	
6.	Alau Darwaz Exp	Alauddin	marketing.	03440005333	Alauddin.081@gmail.com	
7.	S-green eng (PVT) LTD	M. Qaisar	Director	0323-4763338	Sgreenengg @gmail.com	
8.	Macroosm	Asif	C.E.O	0333-9303091	macroosm@gmail.com	
9.						