

TransPeshawar (The Urban Mobility Company)

Minutes of Pre-bid Meeting

Procurement Title	RFP for Outdoor Advertising Services Management in Peshawar BRT Corridor		
Date & Time	December 14, 2021, 11:30 AM PST		
Venue	Conference Room, TransPeshawar (The Urban Mobility Company)	Chair	Khalil Ahmed Procurement Specialist, TransPeshawar

The following staff participated from TransPeshawar:

1. Alamgir Bangash Business Development Specialist, TransPeshawar;
2. Usman Shafi Assistant Manager BRT CC

Attendance of participants is enclosed as **Annex-B**.

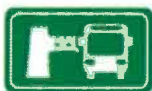
DECISIONS / DISCUSSIONS

Procurement Specialist formally welcomed the participants. Brief description was given to the bidders about the procurement and contents of the RFP especially about scope, qualification requirements and submission of responsive bids. After briefing session, bidders were asked for queries that's need clarification. The queries of the bidders and responses are attached as **Annex-A**. The meeting ended with a vote of thanks from the chair.

Annex-A

Sr. No	Queries/Comments	TransPeshawar Response
1.	<p>Procedure of Procurement: Procedure of procurement was inquired.</p>	<p>Response/Decision: It was elaborated that procedure for submission of proposals will be single stage one envelope as given under Clause 6.2 of the RFP. The service providers have to submit all the required documents in single envelope along with the requisite bid security.</p> <p><u>No changes in the RFP are required.</u></p>
2.	<p>Grace period for installation and payment: The participants requested for provision of grace period at start of the contract for putting system in place.</p>	<p>Response/Decision: The potential service provider will get more than one and half month from letter of award till signing of contract. This duration may be utilized for arrangements like procurement/installation. Furthermore, the service providers have the liberty to quote less or no revenue in the starting quarter to get ample time for initial preparation and installation to start generating revenue stream.</p> <p><u>No Changes are required in the RFP.</u></p>
3.	<p>Suggested dimensions for Advertising products: The participant requested for refixing the dimensions of advertising products. They suggested that the dimensions of light streamer may be changed from (6x3) ft to (6x4) ft and Pedestrian Bridge Banners may be changed from (50x6) ft to (50x7) ft.</p>	<p>Response/Decision: It is responded that the current dimensions are set considering the safety, aesthetic and operational requirements of BRT bus. Therefore, the dimensions of light pole streamers will remain the same. However, the size of Pedestrian Bridge is changed to 50x7. It is also elaborated that during execution if any reservation/complaints or compliance regarding reduction of size may arise by the local government or any institution / Government / Department, TransPeshawar will reserve the right to reduce the size and adjust rate on pro-rata basis without any cost to TransPeshawar. The changes are affected through corrigendum.</p> <p><u>Changes in the RFP are made.</u></p>
4.	<p>Variation in quantity of advertising location The participants asked if there was any possibility for increase/decrease in the quantity of advertising locations</p>	<p>Response/Decision: It is responded that the quantities mentioned in the RFP are selected after conducting proper survey therefore, given quantities are available between and fit for the purpose. Alternatively</p>

	keeping in view the availability and fitness for use.	referring to Clause 11.1(g) of the service agreement, TransPeshawar reserves the right to increase/decrease the quantity of Advertising location by 60% on pro-rata basis from Chamkani to Aman Chowk. <u>Changes are required in the RFP.</u>
5.	Placement of advertising product on bridge pillar: It is inquired that bridge pillars in most cases are of round shape and placement of advertising product on the such pillars would look awkward. They therefore, requested to allow placement of advertising products on transoms in same.	Response/Decision: Transoms and Overhead bridges fall under different Advertising Location and Products. Therefore, the service provider may not be allowed to place the advertising products on transoms. The service provider shall make their own arrangements for placement of advertising products on round pillars which may not disturbed the aesthetic of as well. <u>No Changes are required in the RFP.</u>
6.	Mandatory Civil Works: The participants requested to increase the frequency for paint from 6 to 12 months.	Response/Decision: It is told that the frequency is changed from 6 to 12 months i.e., once a year. The RFP will be amended accordingly through corrigendum. <u>Changes in the RFP are made.</u>
7.	Human Resource Requirement: Requirement of human resource elaborated.	Response/Decision: It is told that under 4.1 (c) of the RFP, the service provider shall dedicate two (02) staff approved by the TPC to perform task assigned by the TPC. Such staff shall work six (06) days a week and eight (08) hours a day.



TransPeshawar (The Urban Mobility Company)
A company set up under section 42 of the companies ordinance, 1984

Attendance Sheet for Pre-Bid Meeting (Bidders)

Loan No: Loan 3543-PAK

Project Name: Peshawar Sustainable Bus Rapid Transit Corridor Project

Ref. No: TPC/BD/RFP/ASM/2021/003

Procurement Title: RFP for Advertising Services Management in Peshawar BRT Corridor

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: April 29, 2021 (11:30 AM PST)

No.	Bidder's Name (Firm/Company)	Representative's Name	Designation	Contact No.	Email	Signature
10.	Mikab AD	Rob Nawaz	Manager	0315856000	mikab_advertisers 39@gmail.com	[Signature]
11.	BTL	IMRAN KHAN	Manager	03306555502		[Signature]
12.	Sun Side	Usman		03018884757		[Signature]
13.	Al Hayat Group of Companies	Mueen-ul-Haq	Director Marketing	0334-5245361		[Signature]
14.						
15.						
16.						
17.						
18.						