



## TransPeshawar (The Urban Mobility Company)

### Minutes of Pre-Bid Meeting

|                          |  |              |  |
|--------------------------|--|--------------|--|
| <b>Procurement Title</b> | Helpline Operations of Peshawar Sustainable Bus Rapid Transit Corridor Project               |              |  |
| <b>Date:</b>             | 09-06-2022 at 11:30 AM   |              |  |
| <b>Venue</b>             | Main Conference Room 1 <sup>st</sup> Floor,<br>TransPeshawar (The Urban Mobility<br>Company) | <b>Chair</b> | Mr. Khalil Ahmed<br>Procurement Specialist (TPC) |

The following staff attended the meeting from the TransPeshawar (TPC) side:

1. Mr. Usman Shafi, Assistant Manager Operations, TPC.
2. Mr. Misbah Ullah, Accounts Officer, TPC.

List of attendees from companies is enclosed as Annex-B.

#### DECISIONS / DISCUSSIONS

Procurement Specialist TPC formally welcomed the participants. Brief description was given to the Bidders about the existing operation of BRT and services to be rendered under the specific procurement, evaluation criteria, and important clauses of Agreement. After briefing session, the potential bidders were raising quarries that need clarification. The participants asked questions which were responded accordingly and attached as Annex-A. The meeting ended at 12:30 pm with a vote of thanks from TransPeshawar.



| Sr. No | Queries/Comments   | TransPeshawar Response   |
|--------|--|--|
| 1      | <p><b>Consortium</b></p> <p>i) It was inquired if the bidders come in Joint venture/ consortium.</p>   | <p><b>Response/Decision:</b></p> <p>i) It is responded that as per clause 5.7.1 of the RFP, joint ventures are not allowed to participate as bidder. Certain typos are found in this regard in the RFP which need rectification by issuing corrigendum. The phrase "or, in case the Bidder is a Consortium, of the Consortium Members" provided for under 6.4.5 (a) of the RFP shall stand deleted. The term "/consortium" from first paragraph of Schedule 2, Proposal Offer Letter, shall stand deleted.</p> <p><b>Changes are required in the bidding document.</b></p> |
| 2      | <p><b>Requirement of Call Agents:</b></p> <p>The Bidders asked the following: -</p> <p>i) The exact quantity of the call agents to meet the requirements mentioned in the bidding documents?</p> <p>ii) The minimum number of call agents mentioned in the bidding documents are sufficient for performance of services under the agreement.</p> | <p><b>Response/Decision:</b></p> <p>The staff mentioned/table provided in the bidding documents is discretionary purpose. It is the service provider to translate into numbers required for provision of services keeping in view applicable laws including but not limited to the Labor laws regarding EOBI, ESSI, festive/ religious/ gazette holidays and reliever etc.,</p> <p>No changes required in the bidding document.</p>  |



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A company set up under section 42 of the Companies Act, 2017

| <b>Registration with EOBI and ESSi:</b>  | <b>Response/Decision:</b>  |
|--|--|
| 3<br>The Bidders asked that they have processed registration with ESSi/EOBI but did not get the certificates as yet. Whether it be sufficed for qualification. | The credible record submitted by the bidders in this regard may be considered at the time of evaluation in given circumstances however, provision of registration certificates both for EOBI and ESSi is mandatory requirement for submission of bids.<br>No changes required in the bidding document. |

**Address:** 1st Floor, TransPeshawar Building, Main BRT Depot, Opposite NHA Complex, GT Road, Chamkani, Peshawar (PK), Pakistan.  
**Tel:** +92 91 2621393-5    **Web:** [www.transpeshawar.pk](http://www.transpeshawar.pk)    **Email:** [info@transpeshawar.pk](mailto:info@transpeshawar.pk)



**TransPeshawar (The Urban Mobility Company)**

A company set up under section 42 of the Companies Act, 2017

**Attendance Sheet for Pre-Bid Meeting (Members/Participant)**

Ref. No: TPC/OPS/SHL/2021-22/006

Procurement Title: Request for Proposal for Helpline Operations of Peshawar Bus Rapid Transit Corridor Project

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: June 09, 2022 at 11:30 AM (PST)

| No. | Name of Member/Participant | Designation         | Contact No. | Email | Signature |
|-----|----------------------------|---------------------|-------------|-------|-----------|
| 1.  | Muhammad Ahmad             | Procurement Officer |             |       |           |
| 2.  | Muhammad Sifat             | AM OPS              |             |       |           |
| 3.  | MISBAH                     | RS&A Officer        |             |       |           |
| 4.  |                            |                     |             |       |           |
| 5.  |                            |                     |             |       |           |
| 6.  |                            |                     |             |       |           |
| 7.  |                            |                     |             |       |           |



# TransPeshawar (The Urban Mobility Company)

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## Attendance Sheet for Pre-Bid Meeting (Bidders)

Ref. No: TPC/OPS/S/HL/2021-22/006

Procurement Title: Request for Proposal for Helpline Operations of Peshawar Bus Rapid Transit Corridor Project

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: June 09, 2022 at 11:30 AM (PST)

| No. | Bidder's Name               | Representative's Name        | Designation          | Contact No.  | Email                 | Signature   |
|-----|-----------------------------|------------------------------|----------------------|--------------|-----------------------|-------------|
| 1.  | DAY-LANI BOPRA<br>NASIR ADA | NASIR ADA                    | PD                   | 0333-9595648 | info@daylanibopra.com | [Signature] |
| 2.  | R.B.C.O                     | M. Noorul Haq<br>Sakina Khan | Asst. & Admin. Asst. | 0321-9010105 | noorul.haq@rbco.com   | [Signature] |
| 3.  | Shagrirvi & Sons            | M. Dawood                    | Supervisor           | 0345-8227014 | Dawood@shagrirvi.com  | [Signature] |
| 4.  | Wibbaa Technologies         | Usman Khan                   | Team lead            | 0353-9979525 | usman.khan@wibbaa.com | [Signature] |
| 5.  | MHIL ENTERPRISE             | USMAN                        | owner                | 03018884757  | usman@mhil.com        | [Signature] |
| 6.  | SUB DICE                    | walath                       | manager              | 0300590635   |                       | [Signature] |
| 7.  |                             |                              |                      |              |                       |             |
| 8.  |                             |                              |                      |              |                       |             |
| 9.  |                             |                              |                      |              |                       |             |