



TRANS PESHAWAR
The Urban Mobility Company

Bid Solicitation Document

**Supply, Delivery and Installation of IT Equipment to
TransPeshawar**

Procurement Title	Supply, Delivery and Installation of IT Equipment to TransPeshawar
Source of Funding	Government of KPK
Bid Security	Bid Security shall be two (2%) of the bid price submitted in shape of CDR from a scheduled bank of Pakistan in the name of Chief Executive Officer (CEO), TransPeshawar (The Urban Mobility Company). The bid security shall be provided from the account of bidder submitting the bid.
Tender Ref. No.	TPC/IT/OCB/G/2023-24/002
Date of issuance of Bid Solicitation Document	May 15, 2024
Deadline for Submission of Bids	Date: May 30, 2024 Time: 11:30 AM
Opening of Bids	Date: May 30, 2024 Time: 11:45 AM

Bid Solicitation Document
“Supply, Delivery and Installation of IT Equipment to TransPeshawar”

1. The TransPeshawar (The Urban Mobility Company) (hereinafter called “the Purchaser”) hereby requests eligible bidders to submit price quotation for **Supply and Delivery of IT Equipment to TransPeshawar**. Following is the qualification/eligibility requirements to be fulfilled by the bidder. The supporting document shall be attached accordingly.

- (i) Original Equipment Manufacturer or Authorized Dealer, or reseller/retail partner authorized by/registered with the authorized dealers/OEM;
- (ii) Registered with FBR for sales and income tax and reflected on Active Tax Payer List (ATL);
- (iii) Attached Brochures, catalogue(s) or other printed material or pertinent information (in English language) of the quoted item/brand.
- (iv) Submission of requisite Bid Security in accordance with Bid Solicitation Document.

To assist you in the preparation of your bid price we enclose the necessary technical specifications/requirements and quantity as “**Technical Specifications and Standards of Performance**” (Appendix-I)

2. You must quote for all the items under this request. Bids will be evaluated for all items collectively and the contract awarded to the qualified bidder offering the lowest evaluated total cost of all the items.

3. You shall submit one original set of documents including Bid Price on Form of Bid in an envelope clearly marked “Original”. In addition, you shall also submit one copy of bid marked as “COPY”. In case of any discrepancy between the Original and Copy, the original shall prevail. The “original “ and “copy” shall be sealed in a single outer envelope delivered to the following address:

Purchaser’s Address:

Chief Executive Officer TransPeshawar
First (1st) Floor KPUMA Building Main BRT Depot,
Opposite NHA Complex Chamkani, Peshawar.

4. You shall submit only one bid for the given items alternative bids shall not be entertained. Your bid must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your Form of Bid, your bid shall be considered non-responsive.

5. Your bid should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Supply is an integral part of the Contract:

- i. PRICES: The prices shall be quoted for supply and delivery of given items at office of TransPeshawar. Prices shall be quoted in PKR. Price shall remain firm and fix during currency of the contract.
- ii. BID SECURITY: Bid security shall be submitted to the amount of two (2%) of the total bid amount in shape of CDR from scheduled bank of Pakistan in the name of Chief Executive Officer (CEO) TransPeshawar. The bid security shall be provided from the account of bidder submitting the bid. A bid not accompanied by compliant bid security shall be rejected as non-responsive;
 - (a) The requisite bid security shall remain valid for a period of Twenty-Eight (28) days beyond the original validity period of the bids;
 - (b) Bid Security of the unsuccessful bidders shall be released as promptly as possible upon the successful Bidder’s furnishing of the performance security;
 - (c) The bid security of successful bidder shall be returned once the successful bidder has signed the contract agreement and furnished the required performance security.
 - (d) The Bid security may be forfeited if:
 - i. a bidder withdraws his bid during the period of bid validity.

- ii. In the case of a successful bidder, if he fails to:
 - accept the correction of his Bid Price, pursuant to Para below; or
 - Furnish the Performance security in accordance with Para below;
 - Sign the contract agreement, in accordance with Para below
 - iii. EVALUATION OF BIDS: Offers meeting the terms and conditions, technical specifications, standards of performance and eligibility/qualification requirements stipulated in Bid solicitation document shall be determined as substantially responsive and shall be evaluated by comparison of their prices. An offer is not substantially responsive if it contains material omissions, deviations or reservations to the terms, conditions, eligibility/qualification requirements and technical specifications provided for in Bid Solicitation Document, and it will not be considered further. In evaluating the bids, the Purchaser will adjust for any arithmetical errors as follows:
 - (a) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (b) where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
 - iv. VALIDITY OF THE OFFER: Your bid should be valid for a period of sixty (60) days from the deadline for receipt of bid.
 - v. AWARD OF PURCHASE ORDER. The award will be made to the substantially responsive bidder offering the lowest evaluated price by issuing Purchase Order.
 - vi. PERFORMANCE SECURITY:
 - (a) Within seven (07) days of issuance of Purchase Order from the Purchaser, the successful bidder shall furnish the performance security in Pak Rupees to the amount of ten (10%) of contract price in shape of CDR/Bank Guarantee on a format as prescribed by the purchaser, at the option of bidder, in the name of CEO TransPeshawar from schedule bank of Pakistan. Performance Security shall remain valid thorough out execution of the contract and will be released after completion of the contract including warranty obligations and subject to satisfactory performance.
 - (b) The performance security may be forfeited fully or partially if the Supplier defaults under the contract.
 - (c) Failure of the successful bidder to submit the requisite performance security or to sign the contract agreement shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security. In that event, the Purchaser may award the contract to the next lowest evaluated bidder whose offer is substantially responsive.
 - vii. Signing of Contract: Within seven (07) days of issuance of the Purchase Order, the successful bidder will sign the contract agreement with the purchaser.
 - viii. Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids: The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to bidders.
6. Further information can be obtained from:

Chief Executive Officer TransPeshawar,
First (1st) Floor KPUMA Building Main BRT Depot,
Opposite NHA Complex Chamkani, Peshawar.

E-mail: it@transpeshawar.pk, CC: khalil_ahmed@transpeshawar.pk, ceo@transpeshawar.pk

FORM OF BID

To:

**Chief Executive Officer TransPeshawar
(The Urban Mobility Company),
First (1st) Floor, KPUMA Building, Main BRT Depot,
Opposite NHA Complex, Chamkani, Peshawar.**

We offer to execute the **Supply, Delivery and Installation of IT equipment to TransPeshawar**, Ref. No. TPC/IT/OCB/G/2023-24/002 in accordance with the Terms and Conditions of Supply accompanying this BSD at a Bid Price of ----- (amount in words and figures) (Inclusive of Taxes). We propose to complete the supply, delivery and Installation of Goods under the Contract within the delivery time stipulated in the contract after signing of contract.

1- **Scope:**

S#	Item Description or Make	Quoted Brand & model	Unit.	Qty.	Unit Price (PKR) (Inclusive of Taxes)	Total Price (PKR) (Inclusive of Taxes)
1.	Supply & Delivery of Laptop as per Technical Specification and Standard of Performance provided for under Appendix-I.		No	12		
2.	Supply & Delivery of Printer as per Technical Specification and Standard of Performance provided for under Appendix-I		No	01		
3.	Supply & Delivery of Network Gateway Machine as per Technical Specification and Standard of Performance provided for under Appendix-I		No	01		
	Total					

**Only one brand/model shall be quoted. Alternate offers shall be rejected.*

This Form of Bid and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you receive.

We hereby confirm that this Bid complies with the Validity of the Offer, Warranty obligation and other terms & conditions imposed by the Bid Solicitation Document.

Authorized Signature: _____

Name and Title of Signatory _____

Name of Supplier: _____

Address : _____

Phone Number: _____

Fax Number, if any _____

Email address (optional) _____

FORM OF CONTRACT

THIS AGREEMENT number **TPC/IT/OCB/G/2023-24/002** made on -----, **2024**, between Chief Executive Officer TransPeshawar (The Urban Mobility Company) (hereinafter called "the Purchaser") on the one part and ----- (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested bids for **Supply, Delivery and Installation of IT Equipment to TransPeshawar**, to be provided by Supplier, viz. Contract **Supply, Delivery and Installation of IT Equipment to TransPeshawar**, (hereinafter called "the Contract") and has accepted the bid by the Supplier for the supply of goods under the Contract at a sum of (Amount in words and figures) hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Form of Contract, Purchase Order, Form of Bid, Bid, Terms and Conditions of Supply, Technical Specifications and standard of performance (Appendix-I), Performance Security.
 - b) Addendum (if applicable);
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply, delivery, and installation of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply, delivery, and installation of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of Pakistan on the date indicated above.

Signature and seal of the Purchaser:
For and on behalf of

Signature and seal of the Supplier:
For and on behalf of

Authorized Representative of Purchaser

Authorized Representative of Supplier

TERMS AND CONDITIONS OF SUPPLY

Purchaser: TransPeshawar (The Urban Mobility Company)
Procurement Title: Supply, Delivery and installation of IT Equipment to TransPeshawar

1. Schedules for Supply, Delivery and Installation:

S#	Description	Quantity	Schedule	Place of Delivery
1.	Supply & Delivery of Laptop as per Technical Specification and Standard of Performance provided for under Appendix-I	12	Within 10 days After Signing of contract	TransPeshawar Office, Chamkani
2.	Supply & Delivery of Printer as per Technical Specification and Standard of Performance provided for under Appendix-I	01	Within 10 days After Signing of contract	TransPeshawar Office, Chamkani
3.	Supply Delivery and Installation of Network Gateway Machine as per Technical Specification and Standard of Performance provided for under Appendix-I	01	Within 10 days After Signing of contract	TransPeshawar Office, Chamkani

2. Fixed Price: The price indicated in the Form of Bid shall be firm and fixed and not subject to any adjustment during performance of the contract.
3. Delivery: The Supplier shall complete the delivery within above stated duration at place of delivery.
5. Applicable Law: The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.
6. Resolution of Disputes: The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the Arbitration Act, 1940 of Pakistan.
7. Delivery and Documents: Upon delivery, the Supplier shall provide the following documents to the Purchaser:
(i) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
(ii) Delivery Challan/Note;
(iii) manufacturer's warranty certificate/Card.
8. Payment: Before payment, the Purchaser will inspect the delivered goods for meeting the quality and quantity against the prescribed specification and quantity. Any payment shall be processed after satisfactory assessment/inspection and acceptance by the Purchaser. Payment shall be made in following manner:
a) 100% payment will be made after successful delivery, installation and acceptance of all goods by the purchaser at given site in accordance with the contract.

9. Performance Security: Within ten (10) days of the issuance of Purchase Order from the Purchaser, the successful bidder shall furnish the performance security in Pak Rupees to the amount of ten (10%) of contract price in shape of CDR/DD or Bank Guarantee on the format as prescribed by the purchaser, at the option of bidder, in the name of CEO TransPeshawar from schedule bank of Pakistan. Performance Security shall remain valid thorough out execution of the contract and will be released after completion of the contract including warranty obligations and subject to satisfactory performance. The performance security may be forfeited fully or partially if the Supplier defaults under the contract.

9. Warranty: Goods offered should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Purchaser. During the warranty period If the item is non repairable the supplier is bound to replace the item with new one.

10. Defects: All defects in Goods will be corrected/replaced without any cost to the Purchaser within 15 days during inspection and warranty period from the date of notice by the Purchaser. The name and address of service facility where the defects/defective item are to be corrected/replaced by the supplier are:

Facility _____

Address _____

11. Force Majeure: The supplier shall not be liable for penalties or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

12. Required Technical Specifications:

The Technical Specifications and standard for performance are attached as **Appendix-I** to this Bid Solicitation Document. Suppliers shall confirm the compliance with the mentioned specifications of goods.

13. Failure to Perform: The Purchaser may cancel the Agreement and proceed for other remedy provided under the contract or other relevant law if the Supplier fails to supply and deliver the Goods, in accordance with the above terms and conditions.

Appendix-I
Specification and Standard of Performance

1. Laptop:

The bidder shall conform to the following specifications.

(Required Quantity: 12)

Operating system	Original Windows 11 Pro (64-bit) with Activation
Processor family	13th Generation
Processor	Intel® Core™ i7
Graphics	Intel® UHD Graphics / Intel® Iris® X ^e Graphics
Memory	16 GB DDR4-3200 MHz RAM (DIMM slots x 2)
Internal Storage	1TB PCIe® NVMe™ M.2 SSD
Display	15.6" diagonal, FHD (1920 x 1080), IPS, narrow bezel, anti-glare, 250 nits, 45% NTSC
Wireless Mouse	A4 Tech or equivalent (Rechargeable)
Battery type	Long Life 3-cell, 51 Wh Li-ion
Wireless & Bluetooth	Yes
Keyboard	Premium Keyboard – spill-resistant, full-size, backlit keyboard with numeric keypad
Audio	Yes
Pointing device	Click pad with multi-touch gesture support
Ports	2 USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 2.1); 2 USB Type-A 5Gbps signaling rate (1 charging, 1 power); 1 AC power; 1 HDMI 2.1; 1 stereo headphone/microphone combo jack; 1 RJ-45
Webcam	HD Camera
Fingerprint reader	Fingerprint sensor
Original Office	MS Office Professional latest 64-bit with key card
Carrying Case	Yes

2. Monochrome Printer Specifications:

(Required Quantity: 01)

Print speed	Up to 21 ppm
First page out black (A4, ready)	as fast as 8.3 sec
Display	LED
Processor speed	400 MHz
Print resolution	Up to 1,200 x 1,200 dpi
Ports	Hi-Speed USB 2.0 port, Wireless 802.11 b/g/n
Memory	64 MB
Input capacity	Up to 150 sheets
Output capacity	Up to 100 sheets
Media types	Plain, Thick, Thin, Cotton, Color, Preprinted, Recycled, Labels, Cardstock, Bond, Archive, and Envelope

3. Network Gateway:

(Required Quantity: 01)

- i. The Service provider shall be responsible for installation and commissioning.
- ii. Network Gateway must be compatible with existing UNIFI Network (Security, AP's etc).
- iii. The service provider shall install and configure the gateway with the existing deployed network solution of switches and APs in the Trans Peshawar office.
- iv. The service provider shall be responsible for technical/help desk support in terms of network failure/troubleshooting etc. during warranty period.

Specifications:

Hardware	
Processor	Quad-core ARM® Cortex®-A57 at 1.7 GHz
System memory	4 GB DDR4
On-board storage	16 GB eMMC
Management interface	Ethernet Bluetooth
Networking interface	LAN: (8) GbE RJ45 ports (1) 10G SFP+ port WAN: (1) GbE RJ45 port (1) 10G SFP+ port
IDS/IPS throughput	3.5 Gbps* <small>*Measured with iPerf3.</small>
Power method	(1) Universal AC input, 100—240V AC, 50/60 Hz (1) USP-RPS DC input
Power supply	AC/DC, Internal, 50W
Supported voltage range	100—240V AC
Max. power consumption	33W
ESD/EMP protection	Air: ± 15kV, contact: ± 8kV
LCM display	(1) 1.3" touchscreen
Button	Factory reset
Operating temperature	-10° to 40° C (14° to 104° F)
Operating humidity	5 to 95% non-condensing
Certifications	CE, FCC, IC
Gateway Features	
Performance	Redundant WAN with failover and load balancing Wi-Fi QoS with UniFi APs Application, domain, and country-based QoS Application and device type identification Additional internet failover with LTE Backup Internet quality and outage reporting

Next-generation security	<ul style="list-style-type: none"> Application-aware firewall rules Signature-based IPS/IDS threat detection Content, country, domain, and ad filtering VLAN/subnet-based traffic segmentation Full stateful firewall
Advanced networking	<ul style="list-style-type: none"> License-free SD-WAN Wire Guard, L2TP and OpenVPN server OpenVPN client OpenVPN and IPsec site-to-site VPN One-click Teleport and Identity VPN Policy-based WAN and VPN routing DHCP relay Customizable DHCP server IGMP proxy IPv6 ISP support
LEDs	
Ethernet	<ul style="list-style-type: none"> Link/activity Green: 1G Amber: 10/100M
SFP+	<ul style="list-style-type: none"> Link/activity White: 10G Green: 1G
HDD	<ul style="list-style-type: none"> White: disk activity Amber: disk error
RPS	<ul style="list-style-type: none"> Blue: ready