

# TransPeshawar (The Urban Mobility Company)

## Minutes of Meeting

<b>Agenda</b>	Pre-Bid Meeting for: - Electrical, Mechanical and Civil Works Maintenance Services in Peshawar BRT “ <b>Paint Services in BRT Peshawar</b> ”  <b>TPC/OPS/OCB/Paint services/2024-25/002</b>
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<b>Date:</b>	August 27, 2024 at 11:30 AM
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<b>Venue</b>	Committee Room, TransPeshawar (The Urban Mobility Company) 1 <sup>st</sup> Floor KPUMA Building Chamkani	<b>Chair</b>	Khalil Ahmed Procurement Specialist TransPeshawar
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The following staff attended the meeting from the TransPeshawar side:

1. Mr. Noor Rehman, Facilities Officer, TransPeshawar;

Attendance of participants is attached as **Annex-B**.

### DECISIONS / DISCUSSIONS

Brief description was given to the bidders about the scope of services to be procured under the contracts. Evaluation Procedure for submission of proposals were elaborated. Contents of proposals to be submitted and evaluation criteria was explained to bidders. After briefing, queries of the bidders were responded attached at **Annex-A**. The meeting ended with a vote of thanks from the chair.

**Annex-A**

<b>Sr. No</b>	<b>Queries/Comments</b>	<b>TransPeshawar Response</b>
1	<p><b>Release of Performance Security:</b> The bidders asked about the procedure for release of performance security.</p>	<p><b>Response/Decision:</b> It was responded that under Clause 3.4 of the Service Agreement the Performance Security shall be released by TPC within thirty (30) days after issuance of Take Over Certificate subject to the fulfilment by the Service Provider of all of its obligations under the Agreement.</p> <p>Changes in RFP are not required</p>
2	<p><b>Payment methodology:</b> The question related to modality of payment was asked by the participating bidders.</p>	<p><b>Response /Decision:</b> It was explained that payment methodology is detailed under Payment Calculations Schedule (Annexure- C) to the service agreement and payment shall be done on work done basis.</p> <p>Changes in RFP are not required.</p>
4	<p><b>Valid PEC Registration:</b> It was inquired by the bidders that in RFP, valid registration with PEC is required. What would be the decision in case the registration with PEC is expired.</p>	<p><b>Response /Decision:</b> It was responded that the criteria in this regard is clear and expired registration will not be entertained. The case may however, be considered, on case-to-case basis, if the registration renewal process is in progress/initiated and supporting documents are attached.</p> <p>Changes in RFP are not required</p>

8	<p><b>Registration of firm with Registrar office:</b></p> <p>Discussing the eligibility and responsiveness criteria, one of the bidders asked about the eligibility of sole proprietor for participation in bidding.</p>	<p><b>Response /Decision:</b></p> <p>It was responded that as per eligibility and responsiveness criteria provided under ITSP 3.3 and section 3 of the RFP, the firm or company registered with registrar of firm or SECP, respectively shall be eligible for participation in the bidding. Sole proprietors shall be ineligible to participate.</p> <p>Changes in RFP are not required.</p>
9	<p><b>Takeover certificate</b></p> <p>The bidders suggested that partial acceptance of scope and issuance of take over certificate may be allowed for early initiation of defect liability period (DLP) for completed portion of work.</p>	<p><b>Response /Decision:</b></p> <p>It was responded that takeover certificate shall be issued for complete scope of work and DLP shall start from issuance of such certificate for overall completed work.</p> <p>Changes in RFP are not required</p>
10	<p><b>Paint Color</b></p> <p>The inquiry was raised regarding paint color.</p>	<p><b>Response /Decision:</b></p> <p>It was responded that paint color would be decided by TransPeshawar after award of contract and will be communicated to the successful service provider accordingly.</p> <p>Change in RFP not required</p>



# TransPeshawar (The Urban Mobility Company)

A company set up under section 42 of the Companies Act, 2017

Annex-B

## Attendance Sheet for Pre-Bid Meeting (Bidders)

Ref. No: TPC/OPS/OCB/PaintServ/2024-25/005

Procurement Title: Electrical, Mechanical and Civil Works Maintenance Services in Peshawar BRT System (Paint Services)

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: August 27, 2024 at 11:30 AM (PST)

No.	Bidder's Name	Representative's Name	Designation	Contact No.	Email	Signature
1.	Al-Rehman Enterprises	Fajjan Akad.	Ops Manager	0334-335579	fajjan.akad@gmail.com	
2.	M. Hanif & Engineers Construction Pvt. Ltd	M-Younas	SAC Engineer	03009803830	Younas.m94@gmail.com	
3.	Wibbaw Technology Private Pvt Ltd	Usman Khan	BDO	03339979525	usman.khan@wibbaw.com	
4.	Sohail Kashif & Co	Noor D.	B.M	03102122220	SKC.BUILDERS@outlook.com	
5.	Ali Muhammad	Self	CEO	03368882554	abhair5054@gmail.com	
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**Attendance Sheet for Pre-Bid Meeting (Members/Participant)**

Ref. No: TPC/OPS/OCB/PaintServ/2024-25/005

Procurement Title: Electrical, Mechanical and Civil Works Maintenance Services in Peshawar BRT System (Paint Services)

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: August 27, 2024 at 11:30 AM (PST)

No.	Name of Member/Participant	Designation	Contact No.	Email	Signature
1.	Khalid Ahmed	Procurement Sp	_____	_____	
2.	Noor Rehman	Facilities Officer	0332-9236936	noor-rehman@transpeshawar	
3.					
4.					
5.					