

TransPeshawar (The Urban Mobility Company)			
Minutes of Pre-bid Meeting			
Procurement Title	Provision of Security Services for KPUMA Building at Chamkani (TPC/OPS/OCB/Security/2024-25/007/RB)		
Date & Time	11:30 AM, October 16, 2024		
Venue	Main Conference Room, TransPeshawar (The Urban Mobility Company)	Chair	Khalil Ahmed Procurement Specialist TransPeshawar
<p>The following members of Procurement Committee attended the meeting:</p> <ol style="list-style-type: none">1. Khalil Ahmed, Procurement Specialist;2. Aamir Khattak, Manager Security. <p>Attendance is enclosed as Annex-B.</p>			
DECISIONS / DISCUSSIONS			
<p>Procurement Specialist formally welcomed the participants. Brief description was given to the Bidders about the procurement and contents of RFP especially about the qualification requirements and submission of responsive bids. It was discussed that Section 3, 4 and 5 of the RFP are important for submission of a responsive bids. The participants were apprised on the type and quality of services to be required as elaborated under Schedule of Requirement. After briefing session, bidder was asked for queries that's need clarification. The queries of the bidders and responses are attached as Annex-A.</p> <p>The meeting ended with a vote of thanks.</p>			

Annex-A

Sr. No	Queries/Comments	TransPeshawar Response
1.	<p>Type of weapon:</p> <p>The participants inquired whether Rifle 44 Bore will be accepted as authorized weapon.</p>	<p>Response/Decision:</p> <p>It was responded that Rifle 44 Bore is included in category of semi-automatic rifles, therefore it will be accepted as authorized weapon for use by security guards in addition to AK 47 / Rifle 222 /223. The changes in the request for proposal document will be affected by issuing addendum.</p> <p>Change in RFP will be required.</p>
2.	<p>Explosive Detector:</p> <p>It was suggested that Explosive Detector may be excluded from the list of equipment, keeping in view the cost and non availability in local market.</p>	<p>Response/Decision:</p> <p>After detail deliberation it has been decided that explosive detector will be excluded from the list of equipment to be provided under the Schedule of Requirements. The changes in the request for proposal document will be affected by issuing addendum.</p> <p>Change in RFP will be required.</p>
3.	<p>Number of Guards:</p> <p>A participant sought clarity on number of security guards required.</p>	<p>Response/Decision:</p> <p>It is clarified that considering the number of posts and duty hours provided for in the RFP, minimum thirty (30) guards will be required including two female guards. However, it is responsibility of the security service providers to calculate the required/exact number of security guards keeping in view Schedule of Requirements, labor laws, social securities etc.</p> <p>No change in RFP proposal is required.</p>
4.	<p>Performance Security:</p> <p>The question related to amount and modality of Performance security was asked.</p>	<p>Response/Decision:</p> <p>It was told that performance security will be Five (5%) percent of the total contract amount for three years to be provided by successful service provider. It was further clarified that service providers have the option of providing Performance Security in shape of Bank Guarantee or other form acceptable to TransPeshawar.</p>

		No change in the RFP is required.
5.	Bid Security: The question regarding submission of bid security was inquired.	Response/Decision: It was responded that bid security shall be the amount of two (02) % of the annual bid amount as indicated in Request for Proposal Document. No change in the RFP is required.
6.	Abnormally Low Bid: The question regarding abnormally low bid was inquired.	Response/Decision: The participants were referred ITSP 31 for clarity regarding abnormally low bid. No change in the RFP is required.
7.	Public Holidays Compensation: The participants inquired about payment to guards for performing duty during public holiday.	Response/Decision: It was told that payment to guards for performance of duty during public holiday is legal requirement and the successful service provider therefore, shall be responsible for payment of public holiday compensation to guards engaged during public holiday. No change in the RFP is required



TransPeshawar (The Urban Mobility Company)

A company set up under section 42 of the Companies Act, 2017

Attendance Sheet for Pre-Bid Meeting (Bidders)

Ref. No: TPC/OPS/OCB/Security/2024-25/007/RB

Procurement Title: PROVISION OF SECURITY SERVICES FOR KPUMA BUILDING AT CHAMKANI

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: Oct 16, 2024 at 11:30 AM (PST)

No.	Bidder's Name	Representative's Name	Designation	Contact No.	Email	Signature
1.	JS guards Majid Shahid	Majid Shahid	Dir ops	03215209828	zyedshahid4191@gmail.com	[Signature]
2.	Hafeez Khan	Piffers Security	ops manager	03464900888	haleem9158@gmail.com	[Signature]
3.	Mujeeb-ur-Rahman	ASF Security	R.M.	03359597373	usman.khan@asfsecurity.com	[Signature]
4.	Shahid Ahmad	Safety & Security Service	G.M.	03005922836	Pesh2@SSS.com.pk	[Signature]
5.	Abdul Naveed	Pess Peshawar	D/O PS	0331-6161147	7C Foundation 2013@yahoo.com	[Signature]
6.	Kehmoobul-Hassan	GB Security Service (Fauj Security)	Manager OPP	0311-9090588	GBPeshawar@hotmail.com	[Signature]
7.	Maj Majid (R)	FSS	MO FSS	0333 911 4222	fssPeshawar@yahoo.com	[Signature]
8.						
9.						
10.						

haleem Khan,
9158@gmail.com
mujeeb6946@gmail.com

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TransPeshawar (The Urban Mobility Company)
A company set up under section 42 of the companies ordinance, 1984

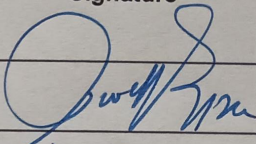
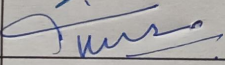
Attendance Sheet for Pre-Bid Meeting (Members/Participant)

Ref. No: TPC/OPS/OCB/Security/2024-25/007/RB

Procurement Title: PROVISION OF SECURITY SERVICES FOR KPUMA BUILDING AT CHAMKANI

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: Oct 16, 2024 at 11:30 AM (PST)

No.	Name of Member/Participant	Designation	Contact No.	Email	Signature
1.	Khalid Ahmed	Procurement Spc	—	—	
2.	Aamir Khalid	Manager Security	—	—	
3.					
4.					
5.					