

TransPeshawar (The Urban Mobility Company)

Minutes of Pre-bid Meeting

Procurement Title	Provision of Security Services for KPUMA Building at Chamkani (PC/OPS/OCB/Security/2024-25/007)		
Date & Time	11:30 AM, September 26, 2024		
Venue	Main Conference Room, TransPeshawar (The Urban Mobility Company)	Chair	Khalil Ahmed Procurement Specialist TransPeshawar

The following are the members of tender evaluation committee:

1. Khalil Ahmed, Procurement Specialist;
2. Amir Khattak, Manager Security;
3. Alamgir Bangash, Business Development Specialist;
4. Muhammad Saddam, Finance Executive.

Attendance is enclosed as **Annex-B**.

DECISIONS / DISCUSSIONS

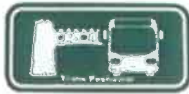
Procurement Specialist formally welcomed the participant. Brief description was given to the Bidders about the procurement and contents of RFP especially about the qualification requirements and submission of responsive bids. It was discussed that Section 3 and 4 of the RFP is important for submission of a responsive bids. The participants were apprised on the type and quality of services to be required as elaborated under Schedule of Requirement. After briefing session, bidder was asked for queries that's need clarification. The queries of the bidders and responses are attached as **Annex-A**.

The meeting ended with a vote of thanks.

Annex-A

Sr. No	Queries/Comments	TransPeshawar Response
1	<p>Type weapon: The participant asked about the type of weapon and license issuance of arm. Automatic or semi-automatic</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> It was responded that the weapons should have valid licenses and both automatic and semi-automatic weapons as per requirement stipulated in section 5 of the RFP.
2	<p>Power of Attorney: It was inquired whether the bids may be submitted from head office.</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> It was responded that the bid may be submitted from head office and/or any regional or local office. However, the incumbent submitting the bid shall be appropriately authorized to submit proposal and Power of Attorney in this regard shall be properly filled and submitted with the Proposal.
3	<p>Submission of Financial Statement: It was asked that submission of financial statements may be elaborated.</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> It was responded that financial statements shall be complete comprised of balance sheets including all related notes and income statements for the last 03 years. Financial statements shall be audited by the certified accountant.
4	<p>EOBI/ESSI: It was discussed to elaborate the EOBI and ESSI contained in the proposal.</p>	<p>Response/Decision:</p> <p>It was told that registration with EOBI and ESSI is a mandatory requirement of the RFP. As per RFP, it will be established by submitting certificates of registration with relevant body along with deposit slips indicating a minimum annual deposits/contribution of PKR. 500,000. A cross cheque showing the requisite amount along with slips for the employee for which contribution is made shall be attached.</p>
5	<p>Bid Security: The question regarding submission of bid security was inquired.</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> It was responded that bid security to the amount of two (02) % of the total proposal amount for 3 years as indicated in proposal submission letter Proposal submission letter and Schedule 1 is amended. <u>Changes in the RFP is required.</u>

6	<p>Typo in Bid validity:</p> <p>The bidders asked about the validity of bids</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> It was responded that bids shall remain valid for a period of one hundred fifty (150) from deadline for submission of proposal as indicated under ITSP 15.1 of Request for proposal. Typo of bid validity in Proposal Submission Letter and Schedule 1 shall be amended through corrigendum. <p><u>Changes in the RFP is required.</u></p>
7	<p>Attendance:</p> <p>The bidders asked about the attendance record of security personnel deployed in KPUMA Building</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> it was responded that attendance will provide to the services provider from TransPeshawar Office.
8	<p>Procurement Method:</p> <p>The bidders asked about the procurement method of the RFP</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> It was answered that the method of procurement is single stage one envelope.
9	<p>KPPRA Tax:</p> <p>The Bidders asked about the deduction of KPPRA tax on only profit portion instead on gross invoice amount.</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> it was decided that the KPPRA tax will be deducted on gross invoice amount as per applicable rate fix by government of Pakistan.



TransPeshawar (The Urban Mobility Company)

A company set up under section 42 of the Companies Act, 2017

Attendance Sheet for Pre-Bid Meeting (Bidders)

Ref. No: TPC/OPS/OCB/Security/2024-25/006

Procurement Title: PROVISION OF SECURITY SERVICES FOR KPUMA BUILDING AT CHAMKANI

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: Sept 26, 2024 at 11:30 AM (PST)

No.	Bidder's Name	Representative's Name	Designation	Contact No.	Email	Signature
1.	Safety & Security Services	Majid (S) / Shadiq	GM	03005922 ⁸³⁶	resh2@sss.com.pk info@sss.com.pk	[Signature]
2.	Mustang Security Services	Major(R) Shakur Elahi	Manager Operations KPA	03009014076	shakar.elahi@mustang365.com	[Signature] → shakur.elahi@gmail.com
3.	ASP Security Pvt. Ltd	Mujeeb ur Rehman	Regional Manager KPA	0335-9597373	mujeeb946@gmail.com	[Signature]
4.	GB Security Services	Mehmood ul Haque	Manager opp	03119090588	GB Peshawar@hotmail.com	[Signature]
5.	Sigma Security	Ziaullah	Accountant	0344-2876400	sigma.psh400@gmail.com	[Signature]
6.	Fauji Security	Maj Majid (Retd) Umar Ali	MO Psc Accountant	0333 9114222 03149004020	mo.peshawar@faujisecurities.com Accountant.PSR@faujisecurities.com	[Signature]
7.	SSP Security	Muhammad Fawad	Accountant	0344-04555568 091-5252235	SSP-Security@hotmail.com	[Signature]
8.	AL-HARS Security	Sadman Khan	Admin	0325-9132400	alhas02017@gmail.com	[Signature]
9.	Askeri Guards Limited	Major(R) Raheem Khan	SMO KP	0312-9842932	smosskpk@askeriguards.com	[Signature]
10.						

@ FSS email Add: mo.peshawar@faujisecurities.com

SSP Security - SSP-Security@hotmail.com



Attendance Sheet for Pre-Bid Meeting (Members/Participant)

Ref. No: TPC/OPS/OCB/Security/2024-25/006

Procurement Title: PROVISION OF SECURITY SERVICES FOR KPUMA BUILDING AT CHAMKANI

Place: Conference Room TransPeshawar (The Urban Mobility Company) Office, KPUMA Building, Chamkani

Date & Time: Sept 26, 2024 at 11:30 AM (PST)

No.	Name of Member/Participant	Designation	Contact No.	Email	Signature
1.	Khalil Ahmed	Procurement Specialist	—	—	
2.	Aamir Khattak	Manager Security	—	—	
3.	Alamgir Khan	Asst. Manager Security Specialist	—	—	
4.	M. Zaddam	Finance Executive	—	—	
5.					