

TransPeshawar (The Urban Mobility Company)

Minutes of Meeting

Agenda	Pre-Bid Meeting for: - "Electrical, Mechanical and Civil Works Maintenance Services in Peshawar BRT System (Expansion Joints)" Procurement Ref. No. TPC/OPS/OCB/Expansion Joint/2024-25/008		
Date:	October 30, 2024 at 11:30 AM		
Venue	Main Board Room, TransPeshawar (The Urban Mobility Company) 1 st Floor KPUMA Building Chamkani	Chair	Khalil Ahmed Procurement Specialist TransPeshawar

Following members attended the meeting:

1. Mr. Ashfaq Rauf, Manager BRT Control Center, TransPeshawar;
2. Mr. Noor Rehman, Facilities Officer, Transpeshawar;
3. Mr. Muhammad Shujauddin Manager Legal, TransPeshawar;

Attendance of participants is attached as **Annex-B**.

DECISIONS / DISCUSSIONS

Brief description was given to the bidders about the scope of services to be procured under the contracts. Evaluation Procedure along with submission of proposals were elaborated. It was told that bidding procedure is single stage – two envelope. The participants were apprised on the contents of Technical and Financial Bid. After briefing, queries of the bidders were responded attached at **Annex-A**. The meeting ended with a vote of thanks from the chair.

Sr. No	Queries/Comments	TransPeshawar Response
1.	<p>Retention Money and Performance Security: The bidders inquired about retention money and performance security.</p>	<p>Response/Decision:</p> <p>It was responded that performance security relates to performance obligations and retention money relates to obligation during DLP. Therefore, both are performing different functions. Moreover, retention money may not be taken upfront rather it would be deducted from each running invoice at a set ratio.</p> <p>Performance Security shall be provided within seven (07) working days of issuance of Notification of Award to the amount of 10% of the contract price in form of CDR/DD in the name of Chief Executive Officer (CEO), TransPeshawar or Bank guarantee from a Schedule Bank in Pakistan on prescribed form. The Performance Security shall be released by TPC within thirty (30) days after the issuance of Take Over Certificate.</p> <p>Similarly, an amount of 5% of Contract Price as retention money, to be deducted at rate of 5% from each running invoice as guarantee against rectification of the Services in Defect Liability Period, shall be withheld by the TPC. Retention money shall be released within 30 days of issuance of Completion Certificate by TPC and on receipt of request by the bidder subject fulfilment to defect liability obligations.</p> <p>Change in RFP are not required</p>
2.	<p>Payment methodology: The bidder asked about methodology for payment of invoice.</p>	<p>Response /Decision:</p> <p>It was responded that requirements and methodology for payment are elaborated under Payment Calculations Schedule (Annexure- C) to the contract agreement.</p> <p>Change in RFP are not required</p>

3.	<p>Term of the Contract: The bidder asked about the term/duration of the contract.</p>	<p>Response /Decision: It was explained that as provided under clause 2.2.2 of PCC, the term of the contract is eight (08) months starting from the Commencement Date. Changes are not required in the RFP.</p>
4.	<p>Evaluation Criteria: The participants asked about required nature of experience for submission of proposals and requirement of audit reports.</p>	<p>Response /Decision: It was explained that experience shall relate to construction of bridge/installation of expansion Joint to the value of PKR 24 million or above in past 5 years. Similarly, financial statements for year, 2021, 2022, 2023 audited by a member / (firm) of a recognized body of professional accountants shall be required to be submitted. Changes are not required in the RFP.</p>
5.	<p>PEC License Validity and Code of Specialization: The participants asked about the requirement regarding PEC license.</p>	<p>Response /Decision: It was responded that as pr criteria provided in the RFP, the bidder must have a valid PEC license up to June 2025, with CE-02 code of specialization. Changes are not required in the RFP.</p>
6.	<p>Quality and Authentication of Expansion Joint: The bidder asked about the installation of local expansion joint. Further they inquired about the validation measures to confirm the quality of expansion joints with given specification/brand.</p>	<p>Response /Decision: It was responded that given the nature of load, only imported expansion joint of origin US/Europe are allowed. It is further clarified that Turkey origin expansion joints shall not be considered as Europe. Further, the expansion joint must be manufactured in and origin of Europe/USA. To ensure quality of expansion joints, the successful Service Provider shall have to submit following import documents for supply and delivery of expansion joints. The words “if so directed” at the end of the Clause 3.2 (f) under “Schedule of Requirements”</p>

		<p>shall stand deleted.</p> <ul style="list-style-type: none"> i. Commercial Invoice; ii. Pre-Shipment Inspection Report; iii. Good Declaration Form (GD); iv. Bill of Lading; v. Certificate of Origin vi. Letter of Credit <p>Moreover, the following clause (n) is inserted after clause (m) under Clause 3.3 of "Schedule of Requirements"</p> <p>"When expansion joints are delivered to TPC, TPC will have the right to send a piece of expansion joint to manufacturer for verification. The TPC will bear the cost." The Clauses will be renumbered accordingly. Similarly, the first drawing is deleted from the Schedule of Requirements.</p> <p>Further under clause 3.2 (k) of the "Schedule of Requirements" the successful Service Provider shall be liable for provision of test certificates of third-party independent laboratories for meeting the quality/specification/standards as per requirement of the TPC. Corrigendum will be issued for affecting changes.</p> <p>Changes are required in the RFP.</p>
7.	<p>Expansion Concrete</p> <p>The participant indicated that under "Schedule of Requirements" Clause 3.3, Item No. 3 the two different concrete strength specifications, A2 and D2 are specified which may be clarified.</p>	<p>Response /Decision:</p> <p>It was responded that D2 concrete having strength of 6000 PSI will be used for concreting of expansion Joint. The specification A2(4000PSI) is a typo and shall stand deleted. Corrigendum will be required for affecting changes.</p> <p>Changes are required in the RFP.</p>

<p>8.</p>	<p>Schedule of Requirements A typo of "Operational Specification Schedule" was observed in RFP document.</p>	<p>Response /Decision: The typo of "Operational Specification Schedule" in the RFP document will be replaced with "Schedule of Requirements". The desired changes will be affected by issuing corrigendum.</p> <p>Changes are required in the RFP</p>
<p>9.</p>	<p>Usage of Epoxy: Bidder asked about the utilization of epoxy in expansion joints.</p>	<p>Response /Decision: The epoxy will be used to level the expansion joint with rest of the corridor for smooth bus operation.</p> <p>Changes are not required in the RFP</p>