

TransPeshawar (The Urban Mobility Company)			
Minutes of Pre-bid Meeting			
Procurement Title & Tender No.	PROVISION OF HELPLINE SERVICES FOR ZU PESHAWAR OPERATION (TPC/OPS/OCB/Hotline/2025-25/013)		
Date & Time	July 4, 2025 at 11:30 AM (PST)		
Venue	Main Conference Room, TransPeshawar (The Urban Mobility Company)	Chair	Procurement Specialist, TransPeshawar
<p>The following members of Procurement Committee attended the meeting:</p> <ol style="list-style-type: none"> 1. Khalil Ahmed, Procurement Specialist; 2. Ashfaq Rauf, Manager BRT Control Center <p>Attendance is enclosed as Annex-B.</p>			
DECISIONS / DISCUSSIONS			
<p>Procurement Specialist formally welcomed the participants. Brief description was given to the Bidders about the procurement and contents of Request for Proposal Document. It was informed that proposals are to be submitted under the single-stage, one-envelope bidding procedure. Brief description was given to the Bidders about the procurement and contents of Request for Proposal Documents especially about the Scope of Services, qualification requirements and submission of responsive bids. The participants were apprised on different sections of the bidding documents including Scope of services and Eligibility and Evaluation Criteria, Schedule of Requirements, and Bidding Forms. The session also included a detailed discussion on eligibility requirements and evaluation criteria. After briefing, bidder was invited to raise any queries requiring clarification. The queries of the bidders and responses are attached as Annex-A.</p> <p>The meeting ended with a vote of thanks.</p>			

Annex-A

Sr.	Queries	TransPeshawar Response/Decision
1	<p>Join Venture/Consortium:</p> <p>It was requested that bidders be allowed to participate as a Joint Venture or Consortium.</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> The Firm/ Company can apply in Joint Venture to meet technical and financial requirements of the bid. <p>Changes in RFP document are required</p>
2	<p>Financial Capabilities</p> <p>The bidders asked about the minimum annual turnover requirement shall be decreased from PKR. 8 million to PKR 4 million keeping in view the annual estimated cost of the contract.</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> The minimum annual turnover requirement is decreased from PKR. 8 million to PKR 4 million. This requirement can be complied individually or collectively. <p>Changes in RFP document are required</p>
3	<p>Timeline for submission of Bids</p> <p>The bidders requested that the date for submission of the bids may be extended.</p>	<p>Response/Decision:</p> <ul style="list-style-type: none"> The date for the submission of the bids is extended to July 22, 2025 at 11:30 AM (PST). <p>Changes in RFP document are required</p>