

TransPeshawar (The Urban Mobility Company)

Minutes of Pre-bid Meeting

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| Procurement Title & Tender No. | Operation and Maintenance Services of Platform Screen Door (PSD) and Allied Services in Peshawar BRT System. (TPC/OPS/OCB/PSD-AS/2025-26/006) | | |
| Date & Time | January 08, 2026 at 11:30 AM (PST) | | |
| Venue | Main Conference Room, TransPeshawar (The Urban Mobility Company) | Chair | GM Operations & CC |

The following members of Procurement Committee attended the meeting:

1. Muhammad Imran Khan, GM Operations & CC;
2. Khalil Ahmed, Manager Procurement;
3. Ashfaq Rauf, Manager Operations & CC;
4. Muhammad Shuja ud Din, Manager Legal;
5. Muhammad Waseem Khan, AM Mechanical;
6. Muhammad Saddam, Budget & Account Officer;

Attendance is enclosed as **Annex-B**.

DECISIONS / DISCUSSIONS

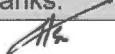
The GM Operations formally welcomed the participants. A brief overview was provided to the bidders regarding the procurement process and the contents of the Request for Proposal (RFP) document. It was informed that proposals are to be submitted under the single-stage, two-envelope bidding procedure.

An orientation was also given on the **E-Pak Acquisition and Disposal System (EPADS)**, with specific focus on the procurement process, scope of services, qualification requirements, and submission of responsive bids through EPADS.

The participants were indicated on important sections especially Scope of Services, Qualification Criteria submission requirements and bidding forms. It was specially highlighted that the original bid security of requisite shape, form and amount and all original affidavits on e-stamp papers, sealed in separate envelope, shall be submitted in original in hard form on or before the closing date to the Procuring Entity. The bidders shall also place a copy of bid security in financial proposal and affidavit of the same in technical proposal through EPADS.

After the briefing, bidders were invited to raise queries requiring clarification. The queries of the bidders along with the responses are attached as **Annex-A**.

The meeting ended with a vote of thanks.



| Sr. | Queries | TransPeshawar Response/Decision |
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| 1 | The bidder asked about the maximum amount of Performance Deduction Percentage that can be imposed in a month. | <p>It was clarified during the meeting that in accordance with Clause 1.20 (vi) (Key Performance Indicators), the maximum Liquidated Damages imposed on the Service Provider in any given month shall be capped at 10% of the monthly price. However, the maximum amount of Performance Deduction Percentage is 100%.</p> <p>The required changes in Particular Conditions of the Contract (Appendix – I) will be made through corrigendum.</p> |
| 2 | The bidder informed that RFP requires audited financial statements for the years 2022, 2023, and 2024 with UDIN. Furthermore, the bidder asked that if UDIN is also required for AoP /Firms? | It has been clarified that UDIN requirement will be assessed as per relevant law from the date of implementation. Furthermore, financial statements are required for 2022, 2023 and 2024. |
| 3 | The bidder pointed out that the " Breakup of Proposal Prices " as attached in Section 4: Bidding Forms is not correct and requires correction. | The required bidding forms have been corrected and replaced through corrigendum Appendix-II. |
| 4 | The bidder inquired about the procedure for uploading and displaying content on the advertisement screens. Further, the bidder asked who will be responsible for paying the electricity consumption charges of the advertisement screens. | The advertisement material will be uploaded by the service provider from the Control Centre in case of stations screens. Furthermore, TransPeshawar will be responsible for the electricity consumption charges for advertisement screens, wherever mentioned in Schedule of Requirement (SOR). |
| 5 | The bidder asked about the ownership of the standby transformers, Crane and the vehicle mentioned in the RFP. The bidder further asked the standing position of the crane | The ownership of stand-by transformers, crane and vehicle will rest with the bidder. Wherever the ownership rest with TransPeshawar, it will be mentioned clearly in SOR. The standing position of vehicle, transformer and crane will be |

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| | and the vehicle. | as directed by TransPeshawar. |
| 6 | The bidder asked about the details of the traffic signals, including their quantity and purpose. | <p>Six traffic signals sets are installed in the corridor at feeder routes entry to control bus movement at these locations. Details of the traffic signal will be provided in Annex 17.</p> <p>The required information will be updated in Clause 1.10.3 of the Schedule of Requirement through corrigendum (Appendix – III).</p> |
| 7 | The bidder asked whether cabling is required for the supply and installation of new smart meters. | The cables for smart meters are already installed. |
| 8 | The bidder asked for clarification on SOR Clause 1.1 (a) & (c) whether the UPS system included in both SOR clauses. | <p>Clause 1.1 (a) will be updated to remove UPS and Clause 1.1 (c) will be updated to remove UPS and batteries. UPS is not required in this scope of work.</p> <p>The required information will be updated in Clause 1.1 (a) and Clause 1.1 (c) of the Schedule of Requirement through corrigendum (Appendix – IV).</p> |
| 9 | As per Data Sheet ITSP 4.5 (iii), the RFP requires a PEC Category C-4 or above. However, the contract duration is five (05) years and cumulative value may exceed PEC, C-4 limits. The bidder suggested to have PEC category requirements in which the following project financial contract can fall accordingly that may be at least C1. | The C-4 PEC Category is the minimum requirement and anyone above C-4 Category can participate in the bidding process. |
| 10 | The RFP indicates PEC codes EE11 OR ME06 OR ME07 OR ME03. Each code, however, corresponds to a different engineering discipline. Keeping "OR" may allow participation | <p>The Scope of Work as mentioned in SOR can meet the required specialization.</p> <p>"Executed/ongoing one similar contract (operation and maintenance contract</p>  |

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| | <p>of firms lacking essential competencies required for the full scope.</p> <p>Additionally, the scope includes transformer-related work, where input voltage may reach 11kV, requiring PEC Code EE05 (High Voltage Works) because PEC rules mandate EE05 for works above 1kV. The bidder suggested that mandatory the PEC codes as EE05 + EE11 + ME06 + ME07 + ME03 (all mandatory) as these collectively cover electrical, mechanical, high-voltage, and automation disciplines needed for PSD systems.</p> |
| 11 | <p>The bidder inquired about that the RFP currently states only one JV member must possess a valid PEC license. This is inconsistent with PEC regulations governing Joint Ventures. As per PEC By-Laws 1987 (Revised), Clause 3.1.2, "All firms entering into a Joint Venture for execution of engineering works must be individually licensed with PEC. No unlicensed firm shall be allowed to execute engineering work directly or indirectly." Furthermore, PEC Clause 3.3.1 states that "Each partner in a Joint Venture shall meet PEC registration requirements and shall be jointly and severally responsible for execution of works." The bidder suggested that in compliance with PEC regulations, all JV partners</p> <p>PEC By-Laws 1987 does not have a Clause 3.1.2 and Clause 3.3.1 mentioned by the bidder. Furthermore, the PEC Bylaws does not restrict procuring entity from the requirement mentioned in RFP. Additionally, the Joint Venture allow flexibility to partner with financial investor, legal expert etc. to execute the contract. The requirement of PEC registration required for lead partner of JV only is correct and no change is required.</p> <p style="text-align: right;"></p> |

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| | must hold their own PEC registration and requested that the RFP clause be revised to reflect this mandatory requirement. | |
| 12 | The scope includes operation and maintenance of electrical systems. Kindly include a valid KP Electrical Contractor License (Category E or appropriate) is mandatory as per government of Pakhtunkhwa any company working in electrical work must have valid KP Electrical Contractor License (Category E in this case). | Clause 11 of the Agreement clearly mentions that the service provider shall maintain the validity of all operating licenses required for the business if required under the applicable law. |
| 13 | The bidder suggested that the Peshawar BRT has received multiple international environmental awards and operates environmentally friendly electric buses. Surprisingly, the RFP includes no requirement for ISO certifications, which are standard in O&M contracts of this nature. For quality, safety, and environmental reliability the bidder suggested that include the ISO 9001 – Quality Management, ISO 14001 – Environmental Management and ISO 45001 Occupational Health & Safety by doing this This ensures that service providers meet global operational standards and preserve the environmental rating already achieved by BRT. | The criteria already mentioned in the RFP is sufficient. |
| 14 | The bidder inquired whether, under Clause 3.2, the turnover requirement for a Joint Venture (JV) shall be considered collectively or individually. | The turnover requirement in Clause 3.2 can be met by either partner of the Joint Venture (JV) or collectively by JV members. |
| 15 | The bidder asked that the criteria require experience in | The contract is mainly for operations /maintenance therefore the required |



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| | operation and or maintenance projects. The bidder further asked that in case of any experience which includes procurement, operation and maintenance, then how the cost of operation and maintenance will be assessed? | experience is in operations and maintenance only. If any contract proposed by the bidder which also include procurement apart from operations and maintenance, the bidder shall submit contract cost with separate O&M and procurement cost. |
| 16 | The bidder asked who will be responsible in case a transformer burns out and requires repair or complete replacement. | Clause 1.9.1. of the Schedule of Requirement clearly mentioned that the Service Provider will be responsible for maintenance of Transformer and ensure Transformer 99.99 % availability for bus operation and buildings. Furthermore, Clause 1.4.5 and Clause 1.7.5 of the SOR requires replacement of equipment due to whatsoever reason. |
| 17 | The Clause related to Performance Guarantee lack deficiency and has been suggested to revised. | Clause 3.2 and 3.6 of the Agreement has been revised. The required information will be updated in Clause 3.2 and Clause 3.6 of the Agreement through corrigendum (Appendix – V).  |